

Information Note

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Madrid, 5 August 2011

**REGIONAL TRAINING SEMINAR ON
TOURISM POLICY AND STRATEGY FOR EAST AFRICA
Dar es Salaam, Tanzania, from 12 to 16 September 2011**

GENERAL INFORMATION NOTE

1. The World Tourism Organization and the Ministry of Natural Resources and Tourism of the United Republic of Tanzania are convening a regional training seminar on **Tourism policy and Strategy for East Africa** to be held in Dar es Salaam in Tanzania, **from 12 to 16 September 2011**. This regional seminar is open to Officials of National Tourism and Hotel Administrations from Burundi, Kenya, Rwanda, Tanzania and Uganda, high decision-makers of Tourism public administrations from those countries, with competences in the design and implementation of their country's strategic Tourism policies and planning.

I. VENUE OF THE REGIONAL TRAINING SEMINAR

2. The regional seminar will be held at:

Sea Cliff Hotel,
DAR ES SALAAM,
TANZANIA
Tel.: +255-22-2600380-7
Fax: +255-22-2600476
E-mail: operations@hotelseacliff.com

II. REPLIES TO INVITATIONS

3. Governments and other bodies receiving the invitation from the Secretary-General are requested to send their Participation Form no later than **19 August 2011** to the following addresses, indicating as much as possible, the composition of their delegations as well as the dates of arrival and departure:

<p>Mr. Helder Tomas Deputy Regional Director for Africa World Tourism Organization C/ Capitán Haya, 42 28020 Madrid, Spain Tel.: (+34) 91 56 78 100 Fax: (+34) 91 57 13 733 / 91 56 78 219 E-mail: caf@unwto.org</p>	<p>Ms. Rosada Msoma Principal Tourism Officer Ministry of Natural Resources and Tourism P.O.Box 9372 Dar es Salaam United Republic of Tanzania Landline: (+255) 222 864 271 Fax : (+255) 222 864 272 E-mail : romsoma@mnrt.go.tz</p>
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III. STATUS OF PARTICIPANTS

4. The Government of Tanzania will take the necessary steps to facilitate the arrival and departure of participants invited by the Organization, as well as their stay in Tanzania. Throughout their stay, participants will enjoy the privileges and immunities provided for in the Convention on the Privileges and Immunities of the United Nations of 13 February 1946.

IV. ENTRY FORMALITIES

5. A valid passport is necessary for visitors coming to Tanzania. Entry visas may be obtained from Tanzania Diplomatic missions abroad.

6. Participants who may wish to obtain visa on arrival they have to submit in advance their particulars including valid passport, flight numbers, dates and times of arrival to the Ministry of Natural Resources and Tourism of Tanzania, no later than **2nd September, 2011**.

V. TRANSPORT

7. The Ministry of Natural Resources and Tourism of Tanzania will arrange free transport for all participants on arrival and at departure from the airport, as well as return transport between their hotels and the meeting place. All participants are therefore requested to forward to the Ministry of Natural Resources and Tourism of Tanzania, as well as to the UNWTO Secretariat, by fax or E-mail, the attached participation form giving details of their arrival and departure.

VI. AIRPORT TAXES

8. A departure tax of USD 30 must be paid by all passengers departing on international flights. This tax is generally included in the price of the air tickets.

VII. RECEPTION AT THE AIRPORT

9. A reception and information desk will be open at the international airport of Dar es Salaam at arrival and departure for delegates for different formalities and connections with the hotels.

VIII. ACCOMMODATION

10. Participants should make their own accommodation arrangements with the hotels given below where the Government of the host country has secured discounts.

11. When making bookings, delegates must mention they are attending the regional training seminar on: “**Tourism policy and Strategy for East Africa**” from **12 to 16 September 2011 in Dar es Salaam, Tanzania**.

12. Participants should make their own reservation at the hotel of their choice, using the below indicated phone numbers, faxes and Emails, no later than **20th August, 2011**.

Hotels	Discount Rate (VAT included)	Distance from the venue of meetings	Mode of payment
Sea Cliff Hotel Oysterbay Dar es Salaam Tel.: +255-22-2600380-7 Fax: +255-22-2600476 E-mail: operations@hotelseacliff.com	Standard Room USD 130 Superior Room USD 150 Deluxe Room USD 210	Venue of the Seminar	Cash/credit card
Southern Sun Hotel P.O.Box 80022, Dar-es-Salaam Tel: +255-22-2137575 Fax: +255 22 2139070 Email: reservations@southernsun.co.tz	Single Room: USD 160 Double Room : USD 183	7 kilometers	Cash/Credit card
Holiday Inn Dar es Salaam City Centre P.O. Box 3222 Dar es Salaam Tel:255 22 2139250 ext 216 Fax: +255 22 2139260 Email: sales.team@holidayinn.co.tz	Standard USD 147 Executive USD 185 Suite USD 231	7 kilometers	Cash
Peacock Hotels P.O.Box 70270 Dar es Salaam Tel:+255 22 2773430 Fax:+ 255 22 2773430 Email: marketing@peacock-hotel.co.tz	Single: USD 85 Double: USD 105	7 kilometers	Cash

<p>Double Tree Hotel by Hilton OYSTERBAY Dar es Salaam Tel: +255 22 2210000 Fax: +255 22 2602357 Email: grace@opulenthotelgroup.com</p>	<p>Single: USD 150 Double: USD 170 Suite : USD USD 400</p>	<p>1 kilometer</p>	<p>Cash/credit card</p>
<p>Movenpick Royal Palm Hotel P.O.Box 971 Dar es Salaam +255 22 2112416 Fax:+255 22 2113981 Email:david.mason@movenpick.com</p>	<p>Standard room \$ 165 Superior room \$ 185 Executive room \$ 215 Executive ocean view \$ 265 Executive \$ 325</p>	<p>7 kilometers</p>	<p>Cash/credit card</p>

13. The currency for Tanzania is Tanzanian Shilling. The current rate of exchange on **3rd August 2011** is approximately **1USD = Tshs 1,550 - 1,600** and **1€= Tshs 2020- 2030**.

IX. HEALTH

14. A Valid Yellow Fever Vaccination Certificate is required from visitors coming from infested areas.

X. REGISTRATION AND IDENTIFICATION BADGES

15. A registration desk will be available at the venue one day before the commencement of the meetings. Badges will be issued at the time of registration.

XI. WORKING LANGUAGES

16. The working language of the regional seminar will be English. The documents will be prepared in English.

XII. SOCIAL PROGRAMME

17. A number of Cinema Halls (Movie Theatres), Night Clubs, Casinos and Local Pubs are available in the City of Dar es Salaam.

XIII. CLIMATE

18. The average temperature in Tanzania in September ranges between 19 °C minimum and 33 °C maximum.

XIV. LOCAL TIME AND BUSINESS HOURS

19. The local time in Tanzania is +3.00 (GMT). Banks and services open from 8:00 am to 4:00pm Monday to Friday while on Saturdays opens at 8:00am to 1:00pm.