



General Information Note

SIXTY-FIRST MEETING OF THE UNWTO COMMISSION FOR EUROPE (CEU)

CHISINAU, REPUBLIC OF MOLDOVA
5-7 JUNE 2017

DATES AND PLACE

1. The 61st Meeting of the UNWTO Commission for Europe (CEU) will be held in Chisinau (Republic of Moldova), from Monday 5 June 2017 to Wednesday 7 June 2017.
2. The Meeting will take place at:

Radisson Blu Leograd Hotel

Address: 77, Mitropolit Varlaam Street

Tel: +373 79 201 201

Email: reservation.chisinau@radissonblu.com

Website: <https://www.radissonblu.com/en/hotel-chisinau>

REPLIES TO INVITATIONS

3. A Participation form prepared for this purpose is attached as **Annex II**. Participants are requested to complete and return it, **by 1 May 2017**, to **each** of the following addresses:

Tourism Agency of the Republic of Moldova Mrs. Diana Furculita General adviser to Director general Tel.: +373 22 22 66 34 GSM: +373 78 64 60 68 Fax. +373 22 22 66 34 E-mail: diana.furculita@turism.gov.md Website: http://www.turism.gov.md	World Tourism Organization (UNWTO) Ms. Matilde Duran, Senior Programme Assistant Regional Programme for Europe Tel. +34 91 567 8209 Fax. +34 91 571 3733 Email: mduran@unwto.org Cc: europa@unwto.org Website: www.unwto.org
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FRONTIER FORMALITIES

4. Participants may consult if they need an entry visa for the Republic of Moldova at: <http://www.mfa.gov.md/entry-visas-moldova/list-foreigners-possess-visa-en/#link> and may contact the nearest Embassy/Consulate of the Republic of Moldova for this purpose.

Applicants for a visa will be required to present a confirmation from UNWTO that they are registered as participants in the upcoming meeting of the UNWTO Commission for Europe.

- (a) Nationals of the following countries, Members of UNWTO, DO NOT REQUIRE a visa to enter the Republic of Moldova:
1. Albania
 2. Andorra
 3. Armenia
 4. Austria
 5. Azerbaijan
 6. Bosnia and Herzegovina (for holders of biometric or diplomatic passport only)
 7. Bulgaria
 8. Croatia
 9. Cyprus
 10. Czech Republic
 11. France
 12. Georgia
 13. Germany
 14. Greece
 15. Hungary
 16. Israel
 17. Italy
 18. Kazakhstan
 19. Malta
 20. Montenegro
 21. Netherlands
 22. Poland
 23. Portugal
 24. Romania
 25. Russia
 26. San Marino
 27. Serbia (for holders of biometric passport only)
 28. Slovakia
 29. Slovenia
 30. Spain
 31. Switzerland
 32. Turkey
 33. Turkmenistan (for holders of diplomatic, service and special passport only)
 34. Ukraine
 35. Vatican City (Holy See)

For further information or if assistance is needed, kindly contact:

<p>Tourism Agency of the Republic of Moldova Mrs. Diana Furculita General adviser to Director general Tel.: +373 22 22 66 34 GSM: +373 78 64 60 68 Fax. +373 22 22 66 34 E-mail: diana.furculita@turism.gov.md Website: http://www.turism.gov.md</p>	<p>World Tourism Organization (UNWTO) Ms. Matilde Duran, Senior Programme Assistant, Regional Programme for Europe Regional Programme for Europe Tel: +34 91 567 82 09 Fax: +34 91 571 37 33 Email: mduran@unwto.org Website: www.unwto.org</p>
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TRANSPORT

6. The host country will facilitate the transfer of delegates between Chisinau International Airport and the hotels in Chisinau (only to the hotels listed below) where they are staying, both on arrival and again on departure.
7. Chisinau Airport is the international airport of Chisinau, the capital of the Republic of Moldova. It is located 13 km southeast of the center of Chisinau. (airport code: KIV). Further information regarding the airport is available on the airport's website: <http://www.airport.md>

ACCOMMODATION

8. Special room rates have been obtained for the delegates of the 61st Meeting of the UNWTO Commission for Europe (CEU) in the following hotels of Chisinau: *Radisson Blu Hotel, Nobil Luxury Boutique, Jazz, Jolly Alon, City Park*, as indicated in paragraph 9 below. **Participants are recommended to reserve their accommodation as soon as possible, before 1 May 2017.**

9. HOTELS, PRICES AND PROCEDURE FOR RESERVATION

Preferential room rates being offered by the following hotels:

<p>Radisson Blu Leograd Hotel**** Venue of the meeting of the UNWTO Commission for Europe Address: 77, Mitropolit Varlaam Str. Tel: (+373) 79 201 201 Email: reservation.chisinau@radissonblu.com Website: https://www.radissonblu.com/en/hotel-chisinau</p>

Room Type	Rates for Bed and Breakfast*
Standard Single room	125 EUR
Standard Double Room (queen size bed) Standard Twin Room (2 separated beds)	140 EUR
Business Class Room	165 EUR
Junior Suite	225 EUR
Executive Suite	325 EUR
Presidential Suite	625 EUR

Reservation procedure:

- Kindly note that the special rates are for the period from 5 to 7 June 2017. There is a limited number of rooms with the special rate for this period. The rates above are quoted per room per night, including VAT and other applicable taxes. Also included are: breakfast; free of use wireless high speed internet in guest rooms and all other areas of the hotel; free of charge use of the Fitness Club and aqua zone.
- Hotel check-in time is 15:00 hrs and check-out time is 12:00 hrs.
- Accommodation is booked on a "First come first served" basis and delegates are encouraged to book early.
- Hotel accommodation has to be guaranteed via credit card/AMEX, Visa, Master Card, American Express.
- The reservation should be done by sending the Reservation Form. Please see **ANNEX III**.
- Cancellation: any modification or cancellation without any fee must be done in writing until 22 of May 2017 (17:00). After the date of 22 of May 2017 (17:00) for any modification or cancellation made, the fee of 100% of the total sleeping room nights cancelled will be charged. For the guaranteed reservations, if the guest does not stay in the Hotel, a No Show Fee of 100% for all the booked nights will be charged.

NOBIL LUXURY BOUTIQUE HOTEL ****
2 minutes walk from the Radisson Blu Leograd Hotel
Address: 49/1 Mihai Eminescu Str.
Tel: +373 68 400 470
Email: marketing@nobil.md
Website: www.nobil.md

Room Type	Rates for Bed and Breakfast*
Standard Single	100 EUR
Standard Double	100 EUR
Double Deluxe	150 EUR
Junior Suite	190 EUR
Executive Suite	230 EUR

Reservation procedure:

- The special rates are for the period from 5 to 7 June 2017. There is a limited number of rooms with the special rate for this period.
- The reservation should be done by sending the Reservation Form. Please see **ANNEX III**.
- Cancellation: 5 or more days prior to the arrival = no penalty. Cancellation 4-0 day(s) prior to the arrival and no-show = forfeit 100% of first night.

JAZZ Hotel ****
2 minutes walk from the Radisson Blu Leograd Hotel
Address: 72, Vlaicu Parcalab Str.
Tel: (+373) 22 21 26 26
(+373) 60 444 747
Email: info@jazz-hotel.md
Website: www.jazz-hotel.md

Room Type	Rates for Bed and Breakfast *
Superior Room, <i>Single use</i>	70 EUR
Superior Room, <i>Double use</i>	85 EUR

Reservation procedure:

- The special rates are for the period from 1 to 30 June -.2017. There are 50 rooms available with the special rate for this period.
- The reservation request and details should be sent by email. Please see **ANNEX III**.
- No Credit Card is required to make the reservation.
- Cancellation 1 day prior do the arrival = no penalty. Cancellation less than 24hrs prior to the arrival and no show = forfeit 100% of the first night.
- The accommodation will be charged in lei MDL, at the exchange rate established by the National Bank of the Republic of Moldova on the day of payment.

Jolly Alon Hotel****
10 minutes walk from the Radisson Blu Leograd Hotel
 Address: 37, Maria Cibotari Str.
 Tel: (+373) 22 881 751
 Email: reservation@jollyalon.com
 Website: www.jollyalon.com

Room Type	Rates for Bed and Breakfast*
Standard (and Superior) Single	60 EUR
Standard (and Superior) Double	70 EUR

Reservation procedure:

- The special rates are for the period from 1 June to 31 August 2017. There is a limited number of rooms with the special rate for this period.
- The reservation should be done by sending the Reservation Form. Please see **ANNEX III**.
- The Credit Card Number is required to make the reservation.
- Cancellation with 7 or more days prior to the arrival = no penalty. Cancellation 6-0 day(s) prior to the arrival and no-show = forfeit 100% of the first night of the stay.

City Park Hotel****
5 minutes walk from the Radisson Blu Leograd Hotel
 Address: 2, Eugen Doga Str.
 Tel: (+373) 22 249 249
 Email: citypark@citypark.md
 Website: www.citypark.md

Room Type	Rates for Bed and Breakfast*
Standard Double room (12 rooms, 21 sq. m.)	55 EUR / 1 pers. 65 EUR / 2 pers.
Superior Double room (16 rooms, 26 sq. m.)	65 EUR / 1 pers. 75 EUR / 2 pers.
Deluxe room (8 rooms, 31 sq. m.)	75 EUR / 1 pers. 85 EUR / 2 pers. 95 EUR / 3 pers.
Deluxe Twin room (4 rooms, 31 sq. m.)	75 EUR / 1 pers. 85 EUR / 2 pers. 95 EUR / 3 pers.

- The breakfast is served at Beraria Chisinu, between 7 and 11 AM. It is placed in front of the City Park Hotel.
- The reservation should be done by sending the Reservation Form. Please see **ANNEX III**.
- Cancellation with 2 or more days prior to the arrival = no penalty. Cancellation 2-0 day(s) prior to the arrival and no-show = forfeit 100% of the first night of the stay.

PROGRAMME

10. The provisional Programme is enclosed as **ANNEX I**.

REGISTRATION AND IDENTIFICATION BADGES

11. Access to the areas set aside for the Meeting of the UNWTO Commission for Europe will be restricted exclusively to participants wearing identification badges. Badges may be obtained at the Registration Centre at the Radisson Blu Hotel, Chisinau, on 5 June, from 19:30 to 20:00 and prior to the start of the meeting of the Commission.

WORKING DOCUMENTS

12. The Documents of the 61st Meeting of the UNWTO Commission for Europe will be available for participants in UNWTO's website (<http://europe.unwto.org/event/61st-meeting-unwto-commission-europe>)
13. Participants are requested to bring with them the documents as only a limited number of printed documents will be available on the spot.

LIST OF PARTICIPANTS

14. A provisional List of Participants, based on the replies received, will be included in the welcome pack provided to delegates upon their registration.

WORKING LANGUAGES

15. Simultaneous interpretation will be provided in English, French and Russian during the Commission meeting.

FURTHER INFORMATION

Climate	Average temperatures in Chisinau in the beginning of June are around 14° - 25°C.
Official time	Standard Time in the Republic of Moldova is 2 hours ahead of Greenwich Mean Time.
Official currency	The official currency is Lei (MDL). The exchange rate changes daily. For the exchange rates please, visit http://bnm.md/en/content/official-exchange-rates Foreign currency can be exchanged at the airport, banks, hotels, postal and exchange offices. International Credit Cards are widely accepted.
Language	The official language is Romanian. People also speak Russian.
Security	Chisinau is an extremely safe city to visit and tour. You can walk through every part of the city without any problem.
Banks	Generally, Banks business hours are from Monday to Friday, 09:00-17:00. Banks are closed on Saturday and Sunday and Public Holidays. All banks have similar exchange rates.
Electricity	General Household electric power is 220 Volts/50 Hertz
Restaurants	It is possible to find various kinds of Middle-Eastern, European, Asian and many other cuisines.

ANNEX I**SIXTY-FIRST MEETING
OF THE UNWTO COMMISSION FOR EUROPE (CEU)****CHISINAU, REPUBLIC OF MOLDOVA, 5-7 JUNE 2017****PROVISIONAL PROGRAMME****Monday 5 May 2017**

Various	Arrival of participants and transfer to hotels
19:30 - 20:00	Pre-registration at the Lobby Radisson Blu Hotel
20:00 - 22:00	Welcome Cocktail at the Zaxi Terrace, Radisson Blu Hotel

Tuesday 6 June 2017

08.30 - 09:00	Registration of participants
09:00 - 11:00	Meeting of the Commission for Europe
11.00 - 11.30	Coffee break
11.30 - 13.00	Meeting of the Commission for Europe
13.00 - 14.30	Lunch
14.30 - 16.30	Meeting of the Commission for Europe
17:30	Departure from the Radisson Blu Leograd Hotel for the Cultural Programme and Gala Dinner (business casual dress code. Please do take into consideration that there are 16-18°C in the Cricova cellars)
18:00	Cultural Programme and wine tasting in the Cricova cellars
19:00	Gala Dinner in the Cricova cellars
23:00	Departure to the Radisson Blu Leograd Hotel

Wednesday 7 June 2017

10:00	Technical visit to Orheiul Vechi (30 km from Chisinau) with lunch (comfortable shoes recommended)
16.00	Departure to the hotel(s)

Thursday 8 June 2017

Departure of participants

**ANNEX II
SIXTY-FIRST MEETING
OF THE UNWTO COMMISSION FOR EUROPE (CEU)
CHISINAU, REPUBLIC OF MOLDOVA, 5-7 JUNE 2017**

PARTICIPATION FORM

1. PARTICIPANT'S DETAILS

- Country
- Organization
- Department
- Family name (in block letters)
- First name (Mr/Mrs/Ms/Prof/Dr)
- Official title
- Office address
- Telephone number
- Fax number
- E-mail address

2. ACCOMPANYING PERSON'S DETAILS

- Family name (in block letters)
- First name (Mr/Mrs/Ms)

3. TRAVEL DETAILS		
Date of arrival	Time of arrival	Flight number
Date of departure	Time of departure	Flight number

4. HOTEL DETAILS

- Name of hotel.....

Reservations: Please note that reservations should be made directly with the hotel, by using the corresponding Hotel Reservation form (attached to the General Information Note)

5. SPECIAL REQUIREMENTS

- Dietary
- Other

6. SOCIAL PROGRAMME/VISIT(S)

- Would you be interested in participating in the visit that the Tourism Agency of the Republic of Moldova is organizing for 7 June 2017?
 - Yes:
 - No:

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Note: The participation form is to be completed on behalf of each member of the delegation.

ANNEX III

**SIXTY-FIRST MEETING
OF THE UNWTO COMMISSION FOR EUROPE (CEU)
CHISINAU, REPUBLIC OF MOLDOVA, 5-7 JUNE 2017**

RESERVATION FORM

To be sent to the selected hotel via the indicated hotel email address

1. PARTICIPANT'S DETAILS

- Family name (in block letters)
- First name (Mr/Mrs/Ms/Prof/Dr)
- Telephone number
- E-mail address

2. ACCOMODATION DETAILS	
<i>Name of the selected hotel</i>	
<i>Check-in (date / time)</i>	
<i>Check-out (date / time)</i>	
<i>The selected room (Number of people in a room if necessary)</i>	
<i>Credit Card Information</i>	
<i>Name, Surname (as it appears on the card)</i>
<i>Credit Card No</i>
<i>Expiry Day</i>
<i>Type</i>	Visa:Master Card: American Express: Other:

Note: The participation form is to be completed on behalf of each member of the delegation.