



## GENERAL INFORMATION NOTE 1

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### UNWTO INTERNATIONAL CONFERENCE ON TOURISM AND SPORTS DA NANG CITY, VIET NAM, 23-26 SEPTEMBER, 2016

#### I. DATE AND VENUE

1. At the invitation of the Ministry of Culture, Sports and Tourism (MOCST) and Da Nang Provincial People's Committee of the Socialist Republic of Viet Nam, the World Tourism Organization (UNWTO) will hold the International Conference on Tourism and Sports (hereinafter referred to as the Conference) in Da Nang City, Viet Nam, on 24<sup>th</sup> September 2016.

2. The Conference will take place at:

Novotel Danang Premier Han River Hotel

Add: 36 Bach Dang Str., Hai Chau Dist., Da Nang City, Viet Nam

Tel: +84 (0)511 392 9999

Email: [H8287@accor.com](mailto:H8287@accor.com); Website: [www.novotel-danang-premier.com](http://www.novotel-danang-premier.com)



#### II. REGISTRATION

The Governments or other bodies invited by the Secretary-General of UNWTO and Minister of Culture, Sports and Tourism of the Socialist Republic of Viet Nam are kindly requested to register by completing and sending the registration form to the following coordinators **by 09<sup>th</sup> September 2016 at the latest:**

<p><b>UNWTO Coordinator</b>  <b>Ms. Christine Brew</b>  Senior Programme Assistant  E-mail: <a href="mailto:asia3@unwto.org">asia3@unwto.org</a>  UNWTO Regional Programme  for Asia and the Pacific  C/Captitan Haya 42, 28020, Madrid,  Spain  Tel: +34 91 567 8192  Fax: 91 571 37 33</p>	<p><b>Host country Coordinators</b>  <b>Mr. Dinh Ngoc Duc, Director General</b>  Email: <a href="mailto:dinhngocduc@vietnamtourism.gov.vn">dinhngocduc@vietnamtourism.gov.vn</a>  Tourism Marketing Department  Vietnam National Administration of Tourism  80 Quan Su, HaNoi, Viet Nam  Tel: (844) 39423760/ext 172  Fax: (844) 39424115/39426860</p> <p><b>Ms. Bui Lan Chi</b>  Email: <a href="mailto:builanchi90@gmail.com">builanchi90@gmail.com</a>  Project Assistant  Vietnam National Administration of Tourism  80 Quan Su, HaNoi, Viet Nam  Tel: (844) 39423760/ext 173; Mob:  0918886289  Fax: (844) 39424115/39426860</p> <p><b>Ms. Tran ThuyLinh</b>  Email: <a href="mailto:thuylinh.vnat@gmail.com">thuylinh.vnat@gmail.com</a>  Project Assistant  Vietnam National Administration of Tourism  80 Quan Su, HaNoi, Viet Nam  Tel: (844) 39423760/ext 122;  Fax: (844) 39424115/39426860</p>
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### III. ACCOMMODATION AND TRANSPORTATION

Vietnam National Administration of Tourism (VNAT) will facilitate all delegates' participation with respect to their arrival, stay and departure. Official hotels are listed as follows for your convenience and preference. Room rates include American buffet breakfast, 10% VAT and 5% service charge. Delegates are requested to make personal reservation directly to the hotel **no later than 09<sup>th</sup> September 2016.**

Please tick <input type="checkbox"/>	Hotel	Room type	Discounted rate
<input type="checkbox"/>	<p><b>Novotel Danang Premier Han River Hotel (Official venue)</b>  - Address: 36 Bach Dang Street, Hai Chau District, Da Nang City  - <a href="http://www.novotel-danang-premier.com/">http://www.novotel-danang-premier.com/</a>  - Contact person: Ms. Nguyen Ngoc Minh Vy; Tel: 84 935408115  - Email: <a href="mailto:H8287-SM6@accor.com">H8287-SM6@accor.com</a></p>	<p>Superior (Twin/double)</p>	<p>110</p>

Please tick <input type="checkbox"/>	Hotel	Room type	Single	Double/twin
<input type="checkbox"/>	<b>Northern Hotel Danang (4 star hotel)</b> - Address: No 119, 3/2 Street, Hai Chau District, Da Nang City - Web: <a href="http://www.northernhotel.com.vn">www.northernhotel.com.vn</a> - Contact person: Ms. Le Anh Tu Quyen; Email: <a href="mailto:ss-dn@northernhotel.com.vn">ss-dn@northernhotel.com.vn</a> ; Skype: quyendmc - Tel: 84 905 079 878; Fax: (84-0511) 3861 869 <i>5 minutes to Official Venue by taxi</i>	Superior City View	50	60
		Deluxe	60	70
		Premier Deluxe	70	80
		Studio Suite	100	110
		North Suite	120	130

Please tick <input type="checkbox"/>	Hotel	Room type	Discounted rate
<input type="checkbox"/>	<b>Danang Han River Hotel (3 star hotel)</b> - Address: No 14, Ly Tu Trong Street, Da Nang City - <a href="http://songhanhotel.com.vn">http://songhanhotel.com.vn</a> - Contact person: Mr. Huynh Le Duc Hop; Tel: 84 984846261 - Email: <a href="mailto:sm@songhanhotel.com.vn">sm@songhanhotel.com.vn</a> - Skype/Yahoo: huynhhop89 <i>5 minutes to Official Venue by walk</i>	Superior Single/Twin/Double	35
		Deluxe Single/Twin/Double	65

A conference counter at the Da Nang International Airport will be open in order to receive and welcome all participants.

Complimentary transportation will be provided to all participants between Da Nang International Airport and the official hotels, and between official hotels and social events. Participants are kindly requested to communicate their flight details in the enclosed Registration Form **no later than 09<sup>th</sup> September 2016.**

## V. VISA REQUIREMENT

Viet Nam grants visa exemption to ordinary passport holders of ASEAN member states as well as citizens of Japan, Korea, Russia, Denmark, Norway, Finland, Sweden, UK, France, Spain, Italia, Germany, Belarus; and who have APEC Business Travel Card (citizens of Australia, Chile, China, Brunei, Hong Kong (China), Taiwan, Peru, Papua New Guinea, Indonesia, Malaysia, Thailand, Philippines, Republic of Korea, Japan, New Zealand, Singapore, Mexico).

All delegates must be holders of a valid passport or a relevant travel document. If you need any support on visa, please immediately contact Ms. Tran Thuy Linh at [thuylinh.vnat@gmail.com](mailto:thuylinh.vnat@gmail.com).

## VI. WORKING LANGUAGE

The working language of the event will be English.

## VII. GENERAL PROGRAMME

23 September	- Whole day: Arrival of delegates - Evening: Welcome reception hosted by the Minister of the Ministry of Culture, Sports and Tourism
24 September	- Whole day: International Conference on Tourism and Sports - Evening: Opening ceremony of the 5 <sup>th</sup> Asian Beach Game with reception dinner
25 September	- Whole day: technical tours
26 September	- Whole day: Departure of delegates

## VII. SOCIAL PROGRAMME

During the Conference, there will be several social activities hosted by the host country, namely:

- Welcome reception;
- Cultural programmes and traditional cultural performances;
- Bilateral and multilateral meetings;
- Technical tours.

## VII. TECHNICAL VISIT

The host country will provide technical visits for all delegates. The delegates are kindly requested to register in the enclosed Registration Form **no later than 09<sup>th</sup> September 2016**. There will be 02 option tours for the delegates, which include Da Nang city, Hoi An Ancient Town.

## VIII. PRACTICAL INFORMATION

Geography	Located in the middle of the country. Borders with ThuaThien Hue Province in the North, Quang Nam Province in the west and south, and the East Sea in the East
Area	1,283 km <sup>2</sup>
Population	1,029,000 people
Climate	Located in the tropical climate and monsoon region but less variability. Cool and humid in September. Be well-prepared for sudden rain. Average temperatures range from 24 <sup>o</sup> C to 31 <sup>o</sup> C.

Local time	Vietnam Standard Time is 7 hours ahead of Greenwich Mean Time (GMT+7)
Official language	The official language is Vietnamese. However, English is widely spoken
Tourism	Da Nang beach; Marble Mountains; Ba Na Hills; Son Tra Peninsula, Hai Van Pass, etc. Located near four UNESCO World Heritages: Hoi An Ancient Town, My Son Holy Land, Hue Imperial City and Phong Nha - Ke Bang National Park.
Currency and exchange	Local currency and rate of exchange: Viet Nam's unit of currency is the Viet Nam Dong (VND). The exchange rate (as of 30 <sup>th</sup> June 2016) is US \$1~VND 23,000.
Electricity	Voltage is 220 volts AC
Internet Access	Wi-Fi will be available in official hotels. You may find Wi-Fi signals around but most of them require password.
Mobile SIM card	It is quite easy to find a mobile phone shop in Viet Nam where you can buy a SIM card and top-up card.
Business hours	Offices open from 8:00 to 17:00 during weekdays. Closed at the weekends and on National Holidays. Banks are closed at 16:30 hrs.
Shopping	Almost all purchases are done in Vietnamese dong (VND). Credit cards are accepted in many outlets but cash is still popular. Bargaining is common. Department stores and shops open from 8:30 to 22:00
Dining	Most eateries operate until late night. You may find diverse menus
Getting around	Danang Airport is just 5km away from the city center and 8km from the beach resort areas. Taxis are the most convenient way to go around and can be easily called. Taxi fares are based on a metered rate.
More useful information	Please refer to <a href="http://tourism.danang.vn/en">http://tourism.danang.vn/en</a> for more information

**ANNEX**  
**TECHNICAL TOURS ON 25 SEPTEMBER 2016**

**Option 1: Hoi An Ancient Town**

**Marble Mountains** (Five element mountains) is a cluster of five hills located 9km south of Da Nang, on the way to Hoi An. The five marble hills or “mountains” are named after the five elements (Ngũ Hành) of the ancient oriental philosophy. There are a number of caves, grottos and Buddhist temples on the mountains with nice natural entrances and tunnels. The temples make the area a popular pilgrimage site. The Marble Mountains are also famous for their traditional stonemasonry activities.

**Hoi An Ancient Town** is truly the most charming place to stop in central Vietnam. The preservation of 18th century architecture and way of life in the old town continues to lure wide eyed visitors. Once you arrive in Hoi An, you will wish you had planned to stay longer. It's a place that tugs on your sense of peace. It's safe and easy to explore. December in 1999, Hoi An Ancient Town was officially listed as a World Heritage Site.

**Option 2: Da Nang City Tour**

**Marble Mountains** (Five Element Mountain) is a cluster of five hills located on the way to Hoi An. The five marble hills or “mountains” are named after the five elements (NgũHành) of the ancient oriental philosophy.

**Son Tra Peninsula** is 10km from the center of Da Nang City to the North-east and is 693m high above sea level. Son Tra Mountain can be seen from every places of the city. Son Tra looks like a mushroom of which cap is Son Tra Mountain and stalk is a beautiful sandy beach that affords an ideal area for bathing, playing sports, fishing and swimming.