



**UNWTO COMMISSION FOR AFRICA**  
Fifty-sixth meeting and Regional Seminar  
Luanda, Angola, 28-30 April 2014

CAF/56/Inf.Note  
Madrid, March 2014  
Original: English

## GENERAL INFORMATION NOTE

1. In accordance with the decision **CAF/DEC/8(LIV)** taken by the UNWTO Commission for Africa (CAF) during its Fifty-fourth meeting held in Tunis, Tunisia, on 24 April 2013, the **Fifty-sixth meeting followed by a Regional Seminar on Tourism and Air Connectivity in Africa**, will take place in **Luanda, Angola**, from **28 to 30 April 2014** at the invitation of the Government of Angola. These meetings are open to the participation of Member States and to the affiliate members, to other invited delegations, as well as to other representatives of the tourism industry.

### **I. VENUE OF THE MEETINGS**

2. The meetings will be held at: Hotel de convenções de Talatona (HTCA)  
Address: Talatona, Rua Luanda Sul  
Luanda, Angola  
Tel.: (+244) 226424300  
Fax: (+244) 226 424 301  
E-mail: [info@hoteltalatona.com](mailto:info@hoteltalatona.com)

### **II. REPLIES TO INVITATIONS**

3. Governments and other bodies invited by the UNWTO Secretary-General are requested to send their replies to the following addresses at the latest on **21 April 2014**, indicating as much as possible, the composition of their delegations:



<p>Mrs. Elcia Grandcourt  Programme Director  Regional Programme Africa  World Tourism Organization (UNWTO)  Capitán Haya 42,  28020, Madrid  Spain  Tel.: (+34 91) 5678150  Fax: (+34 91) 571 37 33  E-mail: <a href="mailto:caf@unwto.org">caf@unwto.org</a></p>	<p>Mrs. Rosa Cruz  Director of International Exchange  Ministry of Hospitality and Tourism  Largo 4 de Fevereiro  Edifício Palácio de Vidro, 6º Andar  Republic of Angola  Tel.: (+244) 928607575  E-mail: <a href="mailto:rcruz20@hotmail.com">rcruz20@hotmail.com</a></p>
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### III. STATUS OF PARTICIPANTS

4. The Government of Angola will take the necessary steps to facilitate the arrival and departure of participants invited by the Organization, as well as their stay in the Republic of Angola. Throughout their stay, participants will enjoy the privileges and immunities provided for in the Convention on the Privileges and Immunities of the United Nations of 13 February 1946.

### IV. ENTRY FORMALITIES

5. A valid passport is required for visitors to Angola. Entry visas may be obtained at the Angolan diplomatic and consular representations abroad.

6. Participants travelling from countries, in which Angola does not have a diplomatic mission, can obtain a visa upon arrival at the airport in Luanda.

### V. TRANSPORT

7. The Ministry of Hospitality and Tourism of Angola will arrange free transport for all participants upon arrival, and departure from the airport, as well as return transport between their hotels and the meeting place. All participants are therefore requested to register on-line at <http://africa.unwto.org>

### VI. RECEPTION AT THE AIRPORT

8. A reception and information desk will be open for delegates at the international “**Aeroporto 4 de Fevereiro**” in Luanda from **25 April 2014**.

### VII. ACCOMMODATION

9. The delegates are requested to make their own arrangements by contacting their chosen hotel through the phone and fax numbers and the e-mail addresses, and to make their reservations according to the enclosed list of hotels. They should specify that they will be attending the **56th meeting of the UNWTO Commission for Africa and the regional seminar on Tourism and Air Connectivity in Africa, from 28 to 30 April 2014**.

### VIII. HEALTH REQUIREMENTS

10. A yellow fever certificate is required upon arrival.

**IX. REGISTRATION AND ACCREDITATION**

11. At the place of the meetings, a registration desk will be open **two days** before the start of the proceedings. Badges will be issued at the time of registration.

**X. WORKING LANGUAGES**

12. The working languages of the Commission meeting and Conference will be English and French. The documents will be prepared in English and French, and simultaneous interpretation will be provided in English and French.

**XI. SOCIAL PROGRAMME**

13. *(to be indicated soon)*

**XII. CURRENCY REGULATIONS**

14. The local currency of Angola is the Kuanza. The current rate of exchange on 24.02.2014 in US dollars and Euros is the following:

- Euro 132,388 (buy) 133,040 (sell)
- USD 97,380 (buy) 97,867 (sell)

**XIII. CLIMATE**

15. The average temperature in Angola in the month of April ranges from 25 degree minimum to 32 degree maximum.

**XIV. LOCAL TIME**

16. The local time in Angola is one hour ahead of the Greenwich Mean Time (GMT+1).

**XV. BUSINESS & SHOPPING HOURS**

17. Banks are open from 8 am to 3 pm.

18. Shops are open from 9 am to 9 pm.

19. Public offices are open from 8 am to 3.30 pm.

**XVI. ELECTRICITY**

20. The electrical power system in Angola is 220 V AC-50 Hz.

**XVII. INFORMATION ON THE WEB SITE**

21. For further information on these two events, please refer to UNWTO website: <http://africa.unwto.org>