



## UNWTO Commission for Africa

Fifty-eighth Meeting of the UNWTO Commission for Africa and the 10 YFP Sustainable Tourism Conference & Symposium on Accelerating the Shift towards Sustainable Consumption and Production Patterns  
Date: **19-21 April 2016**

CAF/58/Inf. Note.  
Madrid, February 2016  
Original: English

### GENERAL INFORMATION NOTE

1. In accordance with the decision **CAF/DEC/13(LVII)** taken by the UNWTO Commission for Africa (CAF) during its fifty-seventh meeting held in Medellin, Colombia, on 12 September 2015, the **fifty-eighth meeting of the UNWTO Commission for Africa and the 10 YFP Sustainable Tourism Conference & Symposium on Accelerating the Shift towards Sustainable Consumption and Production Patterns**, will take place in Abidjan, Côte d'Ivoire. These meetings are open to the participation of Member States, affiliate members, invited delegations, as well as to representatives of the tourism and the media related to tourism.

#### I. VENUE OF THE CONFERENCE

2. The regional seminar will be held at: **SOFITEL Abidjan Hôtel Ivoire**  
Address: Boulevard Hassan II, 08 PO Box 01 Abidjan 08  
Tel.: (+225) 22 48 26 26  
Fax: (+225) 22 44 65 18  
E-mail: [www.sofitel.com](http://www.sofitel.com)

#### II. REPLIES TO INVITATIONS

3. Governments and other bodies receiving the invitations from the UNWTO Secretary-General are requested to send their replies to the following addresses at the latest on **12 April 2016**, indicating as much as possible, the composition of their delegations:

<p>Ms Elcia Grandcourt Programme Director Regional Programme Africa World Tourism Organization (UNWTO) Capitán Haya 42, 28020, Madrid Spain Tel.: (+34 91) 5678152 Fax: (+34 91) 571 37 33 E-mail: <a href="mailto:caf@unwto.org">caf@unwto.org</a></p>	<p>Mr. N'CHO-MOTTOH Roger-Marcel Chef de Cabinet / Ministry of Tourism Immeuble Nour Al Hayat, 7th floor – Plateau PO Box V 184 Abidjan – Côte d'Ivoire Tél. : (+225) 20 24 26 63 / 64 Fax : (+225) 20 24 26 64 E-mail: <a href="mailto:sepcaf.omt@gmail.com">sepcaf.omt@gmail.com</a></p>
---	--

### III. STATUS OF PARTICIPANTS

4. The Government of the Republic of Côte d'Ivoire will take the necessary steps to facilitate the arrival and departure of participants invited by the Organization, as well as their stay in the Republic of Côte d'Ivoire. Throughout their stay, participants will enjoy the privileges and immunities provided for in the Convention on the Privileges and Immunities of the United Nations of 13 February 1946.

### IV. ENTRY FORMALITIES

5. A valid passport is required for visitors to Côte d'Ivoire. **Entry visas may be obtained at Côte d'Ivoire's diplomatic and consular representations abroad.**

6. **However, visas are not required for participants who are citizens of Economic Community of West African States (ECOWAS).**

### V. TRANSPORT

7. The Ministry of Tourism of Côte d'Ivoire will arrange free transport for all participants upon arrival, and departure from the airport, as well as return transport between their hotels and the meeting place. All participants are therefore, requested to register on-line at the following link giving details of their arrival and departure: <http://africa.unwto.org/event/58th-unwto-caf-meeting>

### VI. RECEPTION AT THE AIRPORT

8. A reception and information desk will be open for delegates at the international airport of FELIX HOUPHOUET BOIGNY of Abidjan from 17 April 2016.

### VII. ACCOMMODATION

9. The delegates are requested to make their own arrangements by contacting their chosen hotel through the phone and fax numbers and the email addresses, and to make their reservations according to the hotels listed below. Delegates should specify that they will be attending the **Fifty-eighth Meeting of the UNWTO Commission for Africa and the 10 YFP Sustainable Tourism Conference & Symposium on Accelerating the Shift towards Sustainable Consumption and Production Patterns, held in Abidjan, Côte d'Ivoire, 19-20 April 2016.**

10. List of Hotels proposed by the Ministry of Tourism of Côte d'Ivoire:

Hotel	Room category	standard Price	Information Tel / Fax / Mail	Distance from the venue of the meetings
Sofitel Abidjan Hôtel Ivoire (5*)	Standard room	190 000 CFA Franc	Boulevard Hassan II – Abidjan Tel : +225 22 48 26 26 Fax: +225 22 44 65 18 e-mail: <a href="mailto:H8844@sofitel.com">H8844@sofitel.com</a> Website: <a href="http://www.sofitel.com">www.sofitel.com</a>	
Radisson Blu Hôtel (5*)	Standard Room	176 800 CFA Franc	Boulevard de l'Aéroport Abidjan-Port Bouet, Tel : +225 21 22 20 00 Fax : +225 21 22 20 20 e-mail : <a href="mailto:evelyne.nguessan@radissonblu.com">evelyne.nguessan@radissonblu.com</a> Website: <a href="https://www.radissonblu.com/en/hotel-abidjan">https://www.radissonblu.com/en/hotel-abidjan</a>	16.2 km / 22 minutes
	Business Class Room	185 600 CFA Franc		
	Junior suite	280 000 CFA Franc		
	Executive suite	380 000 CFA Franc		
Hôtel Tiama Abidjan (5*)	Classic Room	110 000 CFA Franc	Boulevard de la République – Plateau Tel : +225 20 31 33 33 Fax : +225 20 31 31 31 e-mail : <a href="mailto:com@hotel.tiama.ci">com@hotel.tiama.ci</a> Website: <a href="http://www.hotel.tiama.ci">www.hotel.tiama.ci</a>	5.7 km / 10 minutes
	Superior Suite	130 000 CFA Franc		
	Junior Suite	195 000 CFA Franc		
	Exécutive suite	295 000 CFA Franc		
Heden Golf Hôtel (4*)	Superior Suite	80 000 CFA Franc	Tel : +225 22 43 74 00 Fax : +225 22 43 05 44 e-mail : <a href="mailto:mwilliam@iroko.ci">mwilliam@iroko.ci</a> Website: <a href="http://www.hedengolfhotel.com">www.hedengolfhotel.com</a>	5.4 km / 10 minutes
	Executive room	90 000 CFA Franc		
	Suite junior	160 000 CFA Franc		
Ivotel (2*)	Studio – Suite – Appartement	65 000 CFA Franc	Immeuble Ivotel - Plateau Rue Gourgas Tel : +225 20 25 66 66 Fax : +225 20 25 66 67 e-mail : <a href="mailto:ivotel@ivotel.com">ivotel@ivotel.com</a> site web : <a href="http://www.ivotel.com">www.ivotel.com</a>	5.5 km / 10 minutes

Onomo (2*)	Standard room	63 800 CFA Franc	Boulevard de l'Aéroport Félix Houphouet Boigny Tel : +225 21 21 21 91 e-mail : <a href="mailto:onomo.abidjan@onomohotel.com">onomo.abidjan@onomohotel.com</a> Website: <a href="http://www.onomohotel.com">www.onomohotel.com</a>	15 km / 21 minutes
Residence EDEN PARK	Suite	60 000 CFA Franc	Il Plateaux Aghien Tel: +225 48 44 48 90 +225 08 06 97 68 Website: <a href="http://www.residencesivoire.com">www.residencesivoire.com</a>	5.9 km / 15 minutes
	Appartement	120 000 CFA		
Hôtel Horizon (2*)	Standard Room	45 000 CFA Franc	Boulevard de France CHU est Cocody deux plateaux Tel : 22 44 88 89 e-mail : <a href="mailto:hotelhorizon@hotmail.com">hotelhorizon@hotmail.com</a>	3.5 km / 7 minutes

**VII. HEALTH REQUIREMENTS**

11. A yellow fever certificate is required upon arrival.

**IX. REGISTRATION AND ACCREDITATION**

12. At the place of the meetings, a registration desk will be open **two days** before the start of the proceedings. Badges will be issued at the time of registration.

**X. WORKING LANGUAGES**

13. The working language of the meetings will be English and French. The documents will be prepared in both languages. Simultaneous interpretation will be provided in English and French.

**XI. CURRENCY REGULATIONS**

14. The local currency of Côte d'Ivoire is the franc CFA (XOF). The current rate of exchange on 16 february 2015 of the Euro and US Dollar is as follows:

Euro 655,96 CFA franc (buy)    655,96 CFA franc (sell)  
USD 587,01 CFA franc (buy)    587,01 CFA franc (sell)

**XII. CLIMATE**

15. The average temperature in Abidjan in the month of April ranges from 25° C to 35° C maximum.

**XIII. LOCAL TIME**

16. The local time in Côte d'Ivoire is one hour ahead of Greenwich Meantime (GMT + 1).

**XIV. BUSINESS & SHOPPING HOURS**

17. Banks are open from 08:00- 15.00.

18. Shops are open from 08:00 – 18:30

**XV. ELECTRICITY**

19. Electrical sockets in Côte d'Ivoire supply electricity at 20 volts.

**XVI. INFORMATION ON THE WEB SITE**

20. For further information on the regional conference, please refer to the UNWTO website:  
<http://africa.unwto.org>