

UNWTO Commission for the Middle East

Forty-fifth meeting
Cairo, Egypt, 24 March 2019

CME/45/InfoNote3
Original: English

Information Note

45th Meeting of the UNWTO Commission for the Middle East and UNWTO Regional Tourism Tech Adventure: Middle East

Cairo, Arab Republic of Egypt, 24-25 March 2019

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I. Venue and Date

1. At the invitation of the Ministry of Tourism of Egypt, the Forty-Fifth **meeting of the Commission for the Middle East** will be held in Cairo, Arab Republic of Egypt, on 24 March 2019, in conjunction with the **UNWTO Regional Tourism Tech Adventure: Middle East**, on 24 and 25 March 2019.
2. The meetings will be held at: **Conrad Cairo Hotel**

Conrad Cairo Hotel

**191 Corniche El Nile, Souq Al Asr, Boulaq, Cairo
11221 Egypt
<https://conradhotels3.hilton.com>
Tel: +20225808000**

II. Online Registration

Participants at the 45th UNWTO Commission for the Middle East Meeting and the Regional Conference are kindly requested to complete the online registration, by **11 March 2019** at the latest, at the following link:

<http://middle-east.unwto.org/webform/participation-form-4>.

III. Status of Participation and Reception

3. The Egyptian Government will take the necessary measures to facilitate the arrival, stay and departure of the participants invited by the Organization. Throughout their stay, participants invited by the Organization will benefit from the privileges and immunities provided for in the Agreement concluded between the Organization and the Ministry of Tourism of the Arab Republic of Egypt.
4. The Egyptian Authorities will organize the reception of participants at **Cairo International Airport** and will facilitate the free transfer of delegates on arrival and on departure between the airport, the selected hotels and the venue of the meetings.

IV. Accommodation and Transportation

5. Participants will arrange and cover the cost of their own transportation and accommodation.
6. A list of hotels with special rates for participants at these meetings is attached as Annex I. Delegates are invited to contact directly the hotels for reservations before 5 March 2019, indicating that they will participate in the 45th meeting of UNWTO Commission for the Middle East and/or in the UNWTO Regional Tourism Tech Adventure: Middle East.

Entry Formalities

7. Delegates are requested to contact diplomatic or consular missions of Egypt in their countries in order to obtain an entry visa to the Arab Republic of Egypt,

Moreover, for more information regarding entry visa, please visit the following link:

<https://www.mfa.gov.eg/Arabic/ConsularServices/Pages/default.aspx>

8. Delegates in whose countries Egypt has no diplomatic mission are requested to contact the Ministry of Tourism of Egypt (helentantawy@gmail.com) and the UNWTO Regional Department for the Middle East (rdme@unwto.org) sufficiently in advance, by 11 March 2019 at the latest, indicating all the necessary information below, in order to enable the authorities of Egypt to take the necessary measures in this respect:

- Name and surname
- Nationality
- Place and date of birth
- Number and type of passport
- Validity of passport (no less than 6 months)
- Travel information (date, time and flight number)

Coordinator from the Arab Republic of Egypt	Coordinator from the World Tourism Organization
<p>Dr. Nora Salem Advisor for International Relations to the Minister of Tourism Egyptian Ministry of Tourism</p> <p>Misr Travel Tower - Abasayya Square - Cairo - Arab Republic of Egypt</p> <p>Tel.: + 20109875083 Fax: +20226838555 E-mail: norasalem.mot@gmail.com</p>	<p>Ms. Basmah Al-Mayman Director of the Regional Department for Middle East World Tourism Organization</p> <p>Poeta Joan Maragall, 42 28020- MADRID - Spain</p> <p>Tel: + (34-91) 567 8100 Fax: + (34-91) 571 3733 E-mail: rdme@unwto.org</p>

9. As Egypt has no diplomatic mission in the State of Libya and Yemen, delegates from both countries are requested to provide the Ministry of Tourism of Egypt and the UNWTO Regional Department for the Middle East with their names and copies of their passports so as to enable the Egyptian authorities to grant them visas upon arrival at Cairo airport.

V. Registration and Badges

10. A registration desk will be open at the Conrad Hotel on Saturday 23, Sunday 24 and Monday, 25 March 2019, from 9 a.m. to 1 p.m. and from 3 to 5 p.m. Badges will be issued at the time of registration. Participants are requested to wear their identification badges in the area reserved for the meetings, as well as at all social events.



VI. Working Languages

11. The working languages of the meetings are Arabic and English. A simultaneous interpretation service will be provided.

VII. Social Programme

12. The tentative Social Programme is attached as Annex II

VIII. Practical Information

13. **Local Currency and exchange rates**
The local currency is the Egyptian Pound. The applicable exchange rate in March 2019 is approximately 20.53 Egyptian Pound for 1 Euro and 17.91 USD.
14. **Weather**
Cairo enjoys sunny days in March. The average maximum temperature is 23°C and the average low is 15°C
15. **Official language**
The official language of the Arab Republic of Egypt is Arabic. English is also widely spoken especially in hotels and banks
16. **Cairo Time Zone**
The official time in the Egypt is GMT + 2 hours
17. **Electricity**
The electrical sockets (outlets) in Egypt usually supply electricity at 220 volts AC.

Important note: In compliance with the United Nations system's environmental protection policy, the working documents **will not be distributed on paper** at the venue of the event. Therefore, **delegates are requested to bring with them copies of the documents sent to them by email before the meetings.**

Annex I
List of Hotels

HOTEL	Location & Contact	Room Type & Rate
Conrad* (*****) Venue of the Meeting	1191 Corniche El Nil, Cairo, Egypt http://conrad.cairohotelspage.com/en/ Tel:+202 25808000 Contact Person: Mohamed Zahra mohamed.abdelkereem@conradhotels.com Tel: +2025808752- +202225808114 Fax:+2025808181	Classic Single Room-130 \$
		Classic Double Room-140\$
		Nile Suite-280 \$
The Nile Ritz-Carlton* (*****)	1113 Corniche El Nil Cairo, 11221 Egypt http://www.ritzcarlton.com/en/hotels/middle-east/cairo/hotel-overview Tel:+20225778899 Contact person: Georgette Fakhry georgette.fakhry@ritzcarlton.com Tel: +20126196584	Deluxe City & Museum View (Single Room)-380 \$
		Deluxe Nile View (Single Room)-420\$
Intercontinental Cairo Semiramis* (*****)	11511 Corniche El Nil, Garden City, Cairo, Egypt https://www.ihg.com/intercontinental/hotels/ae/ar/cairo/croha/hotel-detail Tel:+202 27988000 Fax:+2022798015 Contact Person:DaliaAboud dalia.aboud@ihg.com	Single Room- 145 \$
		Double Room- 155 \$
Fairmont Nile City (****)	Nile City Towers,2005 B Corniche El Nil,RamletBeaulac Cairo,Egypt 2466 T + (202) 2461 9494 F + (202) 2461 9627 Contact Person:Dina Ashraf dina.ashraf@fairmont.com M + (201) 275 338 423	Fairmont Single Room:140 \$ City View
		Fairmont Double Room:150 \$ City View
		Nile Suite "Single": 380 \$ Full Nile View
Four Seasons Hotel Cairo Nile Plaza (****)	1089 Corniche El-Nil, Garden City, Cairo, Egypt http://fourseasons.com/cairo Tel:(2 02) 2791 7000 Contact Person: Gamal Donia Mobile: (2 010) 03407027 gamal.Donia@fourseasons.com	Nile View Single Room:285 \$
Steigenberger El Tahrir (****)	2 Kasr El Nil St.,Cairo https://www.steigenberger.com/en/hotels/all-hotels/egypt/cairo Tel:02 25750777 Contact Person:Ahmed El Gaby	Superior Single Room:345 \$
		Corniche Suite:510\$
		FS Executive Suite:670\$
Grand Nile Tower* (****)	Corniche El Nil, Garden City, Cairo, Egypt http://www.grandniletower.com/ Tel: 2 02 23651234 Fax: 2 02 23621927 Contact person: Remon Nabil remon.nabil@grandniletower.com	Superior Single Room-110 \$
		Superior Double Room-120\$
		Accommodation full board including service & taxes
Grand Nile Tower* (****)	Corniche El Nil, Garden City, Cairo, Egypt http://www.grandniletower.com/ Tel: 2 02 23651234 Fax: 2 02 23621927 Contact person: Remon Nabil remon.nabil@grandniletower.com	Grand Single Room- 100 \$
		Grand Double Room 110 \$

*Accommodation B.B, including service and taxes

World Tourism Organization (UNWTO) - A Specialized Agency of the United Nations

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Annex II

Social programme

Saturday, 23 March 2019

19:00 – 20:00: Ministers welcome (MENA House, Ministers only)

20:00 – 22:00: Gala Dinner opening (MENA House, Churchill Garden)

Sunday, 24 March 2019

14:00 – 15:30: Lunch hosted by the Ministry of Tourism for delegates of the 45th CME meeting of the UNWTO Commission for the Middle East at (Conrad terrace)

20:30 Dinner at the Citadel (Police Museum)

Monday, 25 March 2019

14:00 – 15:30: Lunch hosted by the Ministry of Tourism for the Participants of the UNWTO Regional Tourism Tech Adventures (Conrad terrace).

