



Executive Council

108th session
San Sebastián, Spain, 23-25 May 2018
Provisional agenda item 4

CE/108/4
Madrid, 23 May 2018
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Report of the Programme and Budget Committee

I. Introduction

1. The Programme and Budget Committee (PBC) held its fourteenth meeting in San Sebastián, Spain, on 23 May 2018, under the chairmanship of India. A list of participants is annexed to this report.
2. The PBC members approved the agenda and proceeded to consider the following points and corresponding documents to be submitted to the Executive Council at its 108th session (24-25 May 2018):

Documents

Implementation of the General Programme of Work	CE/108/5(c) rev.1
Report of subsidiary bodies of the Council	
(a) Report of the Committee on Tourism and Competitiveness	CE/108/6(a)
(b) Report of the Committee on Tourism and Sustainability	CE/108/6(b)
(c) Report of the Committee on Statistics and Tourism Satellite Account	CE/108/6(c)
Financial report of the Organization for 2018	CE/108/7(a)
UNWTO financial report and audited Financial Statements for the year ended 31 December 2017	CE/108/7(b)
Application of Article 34 of the Statutes and paragraph 13 of the Financing Rules	CE/108/7(c)
Human resources report	CE/108/7(e)



II. Implementation of the General Programme of Work, document CE/108/5(c) rev. 1

3. The Secretariat presented an update of the activities carried out by the Secretariat since the last PBC meeting (September 2017), based on the documents of the Executive Council. The PBC took note of the activities presented and recommended the Executive Council to approve the report.

III. Report of subsidiary bodies of the Council

4. The different reports were presented as follows:

(a) Committee on Tourism and Competitiveness (CTC), document CE/108/6(a), presented by the Secretariat.

(b) Committee on Tourism and Sustainability (CTS), document CE/108/6(b), presented by Lithuania, CTS Member and

(c) Committee on Statistics and Tourism Satellite Account (CSTSA), document CE/108/6(c), presented by Spain, CSTSA Chair.

5. The PBC took note of the three reports and recommended the Executive Council to approve them.

IV. Financial report of the Organization for 2018, document CE/108/7(a)

6. The Secretary-General presented the financial report of the Organization for 2018 at 31 March 2018 including the UNWTO Regular Budget Plan of income and expenditure for the financial year 2018. The PBC took note of the document and recommended the Executive Council to approve it.

V. UNWTO financial report and audited Financial Statements for the year ended 31 December 2017, document CE/108/7(b)

7. The Secretary-General presented the UNWTO financial report and audited Financial Statements for the year ended 31 December 2017. The PBC took note with appreciation of the unqualified opinion of the External Auditors to the UNWTO 2017 Financial Statements and requested the Executive Council to recommend the General Assembly to approve the UNWTO financial report and audited Financial Statements for the year ended 31 December 2017.

VI. Application of Article 34 of the Statutes and paragraph 13 of the Financing Rules, document CE/108/7(c)

8. The Secretary-General presented the updated report on the Members falling under the above-mentioned provisions, thanking those that have made the necessary efforts in order to fulfil their financial obligations and reminding Members of the importance of settling their contributions to the budget within the time period stipulated thereby averting delays that could hamper programme execution.

VII. Human resources report, document CE/108/7(e)

9. In this report the Secretary-General submits updated information on the human resources situation of the Organization as of 1 April 2018, providing updated staff statistics and information on staff matters. Furthermore, it includes the annual report of the Ethics Officer for 2017 and the amendments to Staff Rule 30 (1) "Sanctions".

VIII. Place and dates of the 15th meeting of the PBC

10. The Committee agreed that its fifteenth meeting would be held in the framework of the 109th session of the Executive Council.

IX. Action by the Executive Council

DRAFT DECISION¹

The Executive Council,

Having examined the report of the Programme and Budget Committee,

Approves the recommendations presented in the report and corresponding documents.

¹ This is a draft decision. For the final decision adopted by the Council, please refer to the Decisions document issued at the end of the session.

Annex I: List of participants

I. Chair	
India	<p>Mr. Alphons Joseph Kannanthanam Minister Ministry of Tourism</p> <p>Mr. Venkatesh Varma Datla Bala Ambassador Embassy of the Republic of India</p> <p>Mr. Suman Billa Joint Secretary Ministry of Tourism</p> <p>Mr. Kanhaiya Jha Additional Private Secretary to Minister of Tourism Ministry of Tourism</p> <p>Mr. Saravanan Balasubramanian Second Secretary Embassy of India</p> <p>Mr. Anoop Biswas Tourist Information Officer Ministry of Tourism</p>
II. Members of the Committee	
France	<p>Mr. Clément Laloux Chief, Tourism Promotion Ministry of Europe and Foreign Affairs</p> <p>Ms. Amandine Southon Section Chief, International Affairs and Representations Ministry of Europe and Foreign Affairs</p>
Hungary	<p>Ms. Noémi Ilyés Expert Ministry of Foreign Affairs and Trade of Hungary</p>
Japan	<p>Mr. Yasuto Kawarabayashi Vice Commissioner Japan Tourism Agency, Ministry of Land, Infrastructure, Transport and Tourism (MLIT)</p> <p>Ms. Ryoko Okada Director for International Tourism Relations, International Affairs Division Japan Tourism Agency, Ministry of Land, Infrastructure, Transport and Tourism (MLIT)</p> <p>Mr. Yuichiro Masuda</p>

	Counsellor Embassy of Japan in Spain
Mexico	Mr. Javier Guillermo Molina Head of the Unit of International Affairs and Cooperation Secretariat of Tourism Ms. Gabriela Ruiz Duran Director of International Affairs Secretariat of Tourism
Saudi Arabia	Ms. Basmah Al-Mayman Manager of International Organizations & Committees Department Saudi Commission for Tourism and National Heritage Mr. Khalid Al-Dakhil Advisor to the President Saudi Commission for Tourism and National Heritage
Zimbabwe	Ms. Rudo Mabel Chitiga Ambassador Embassy of Zimbabwe Ms. Precious Sibiyi Director Legal Services Ministry of Tourism and Hospitality Industry Ms. Rossa Danda Manager International Cooperation Tourism Authority Mr. Douglas Mavhembu Deputy Director Ministry of Tourism and Hospitality Industry
Representative of Associate Members	Mr. Jan Korthout Director - Tourism Policy Advisor Coordination – Tourism Flanders
Representative Affiliate Members	Mr. Miguel Mirones Díez President Institute for the Spanish Tourism Quality (ICTE)
III. Observers	
Argentina	Ms. Ana García Allievi Technical Assistant Ministry of Tourism
Brazil	Mr. Alberto Ales Vice Minister Ministry of Tourism

	Mr. Rafael Luisi Chief Special Advisor, International Relations Ministry of Tourism
Cambodia	Mr. Thok Sokhom Director Ministry of Tourism Mr. Chhun Nak Deputy Director Ministry of Tourism
Costa Rica	Mr. Hermes Navarro Chief of Investment Attraction Costa Rica Tourism Institute
Greece	Ms. Aikaterini Kontoudaki Department of Strategic Planning Ministry of Tourism Ms. Vasiliki Manavi Advisor to the Minister Ministry of Tourism
Italy	Ms. Alessandra Priante Head of International Relations Ministry of Culture, Cultural Heritage and Tourism
Namibia	Ms. Frieda Nangula Ithete Ambassador Embassy of Namibia Ms. Zaskia McNab Second Secretary Embassy of Namibia
Paraguay	Ms. Rosa Sanabria Director, International and Institutional Relations SENATUR Ms. Teresa Espinola Director General SENATUR
Romania	Ms. Gabriela Dumitriu Minister Councillor Embassy of Romania in Spain Ms. Mihaela Parteca Councillor Ministry of Tourism
Russian Federation	Ms. Inna Romanchenko Councillor Ministry of Foreign Affairs

	Ms. Nadezda Dementieva Second Secretary Embassy of Russia in Spain
Spain	Mr. Antonio Nieto Magro Sub-director General State Secretariat for Tourism Ms. Maria Angeles Martinez Minguenza Chief, International Relations State Secretariat for Tourism Mr. Jose Javier Gutierrez Blanco-Navarrete Sub-director General for International Bodies Ministry of Cooperation and Foreign Affairs Mr. Álvaro Blanco Volmer Deputy Sub-director General, Knowledge and Tourism Studies Turespaña
United Arab Emirates	Mr. Mohammad Almheiri Undersecretary - Minister Advisor for Tourism Affairs Ministry of Economy Mr. Haitham Mattar CEO Ras Al Khaimah Tourism Development Authority
UNWTO Secretariat	
Mr. Zurab Pololikashvili, Secretary-General Mr. Shanzhong Zhu, Executive Director Ms. Zhanna Yakovleva, Chief of Cabinet Mr. Philippe Lemaistre, Chief, Programme and Coordination	