



Executive Council

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Report of the Secretary-General

Part III: Administrative and statutory matters

(a) Financial situation of the Organization for 2016

Addendum 1: Detailed Financial Rules

I. Introduction

1. In its decision CE/DEC/12(CIII), the Executive Council approved amendments to the UNWTO Staff Rules as a consequence of UNGA resolution A/RES/70/244 as indicated in document CE/103/7(e).
2. The present report includes the draft amendments to the UNWTO Detailed Financial Rules (DFR) to ensure that these are compliant with the amended UNWTO Staff Rules as per CE/DEC/12(CIII).
3. Under regulation 13(1)(a) of the FR of the Organization, approval of the DFR is under the authority of the Secretary-General in consultation with the Council. The amended DFR will enter into force following dates of effect as indicated in document CE/103/7(e).

II. Actions to be taken by the Executive Council

4. The Executive Council is invited to approve the amendments to the UNWTO Detailed Financial Rules as presented in this document to enter into force following dates of effect as indicated in document CE/103/7(e).



Annex: Amended Detailed Financial Rules compared to current Detailed Financial Rules

Current Detailed Financial Rules	Amended Detailed Financial Rules (draft amendments shown <u><i>in block underlined italics</i></u>)
<p>Annex I</p> <p>Travel guidelines</p> <p>(in accordance with Detailed Financial Rule VI.39)</p>	<p>Annex I</p> <p>Travel guidelines</p> <p>(in accordance with Detailed Financial Rule VI.39)</p>
<p>Entitlement travel</p> <p>Travel on home leave</p> <p>29. Travel in connection with home leave will normally take place in the company of the family members of the staff in respect of whom she/he is entitled to family allowances (Staff Rule 21 (2)). Exceptionally, the Secretary-General may authorize one of the staff's family members to travel separately.</p>	<p>Entitlement travel</p> <p>Travel on home leave</p> <p>29. Travel in connection with home leave <u><i>will normally take place in the company of and in respect of</i></u> the family members of the staff <u><i>in respect</i></u> of whom she/he is entitled to family allowances <u><i>is defined in</i></u> Staff Rule 21 (2). <u><i>Exceptionally, the Secretary-General may authorize one of the staff's family members to travel separately.</i></u></p>
<p>Education travel</p> <p>32. Staff entitled for education travel under paragraph (d) of Staff Rule 13 (6) for attendance at an educational institution outside the area of the duty station, will be paid, once every school year, for the child's return travel expenses between the educational institution and the duty station in accordance with paragraph (a) of Staff Rule 13 (6) and provided that the period between two official journeys chargeable to the Organization is not less than six months.</p>	<p>Education travel</p> <p><u><i>32. Staff entitled for</i></u> Education travel <u><i>under paragraph (d) of is referred in</i></u> Staff Rule 13 (6) <u><i>and in heading III.7 of UN General Assembly resolution A/RES/70/244. for attendance at an educational institution outside the area of the duty station, will be paid, once every school year, for the child's return travel expenses between the educational institution and the duty station in accordance with paragraph (a) of Staff Rule 13 (6) and provided that the period between two official journeys chargeable to the Organization is not less than six months.</i></u></p>
<p>Travel on appointment and on separation</p> <p>34. Travel in connection with appointment and separation will normally take place in the company of the family members of the official</p>	<p>Travel on appointment and on separation</p> <p>34. Travel in connection with appointment and separation <u><i>will normally take place in the company of and in respect of</i></u> the family</p>

in respect of whom she/he is entitled to family allowances (Staff Rule 21 (2)). Exceptionally, the Secretary-General may authorize one of the official's family members to travel separately.

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