



Eighteenth session  
Astana, Kazakhstan, 5 – 8 October 2009  
Provisional agenda item 9

### **REPORT OF THE CREDENTIALS COMMITTEE**

In accordance with the report presented by the Credentials Committee at the twelfth session of the General Assembly, and to enable Members to comply more strictly with Rule 12(2) of the Rules of Procedure of the General Assembly\*, the Secretariat sets out below a standard format letter for submission of credentials by Full and Associate Members.

### **STANDARD FORMAT LETTER**

*Official letterhead paper*

### **CREDENTIALS**

I, the undersigned, (*name and full title of the competent authority*), hereby attest that the Government of (*name of country*) has authorized the following delegation to represent it at the eighteenth session of the General Assembly of the World Tourism Organization, to be held from 5 to 8 October 2009 in Astana, Kazakhstan:

Head of Delegation: (*name and full title*)

Members of Delegation: (*names and titles*)

Done at (*name of city*), on (*date*)

(*signed*)

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\* Rule 12(2) reads as follows:

“2. The **credentials of the delegates of Full Members and Associate Members, issued by the competent authority of the State**, shall be handed to the Secretary-General; if possible, **at least one day before** the session of the Assembly opens.”