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63rd meeting of the UNWTO Regional Commission for the Americas and International Seminar on Women’s Empowerment in the Tourism Sector

Asunción (Paraguay)
12 - 13 April 2018

CAM/63/NI
Madrid, 15 February 2018
Original: Spanish

INFORMATION NOTE

1. PLACE AND DATES

The International Seminar on Women’s Empowerment in the Tourism Sector will be held on Thursday 12 April, from 09:00 to 17:15 hours.

The 63rd meeting of the UNWTO Regional Commission for the Americas (CAM) will be held on Friday 13 April, from 09:00 to 16:00 hours.

The 63rd meeting of the UNWTO Regional Commission for the Americas and the International Seminar will take place at:

De las Torres Hotel and Events Center
Address: Paseo La Galería Complex, Torre del Paseo 1, Pisos 9
Avda. Santa Teresa and Aviadores del Chaco
Phone: +595216594600 / +595986758782
www.delastorreshotel.com

2. REGISTRATION

The registration form for both events is available at the following link:
<http://americas.unwto.org/webform/registration-form-formulario-de-registro-cam63>.

Participants are requested to complete it **before 30th March**. For any questions or requests for additional information, please contact the following officials:

National Secretariat of Tourism (SENATUR)	World Tourism Organization (UNWTO)
Ms. Teresa Espínola General Director of Tourist Products Tel.: +595 21 44 1530 ext 171 Fax.: +595 21 44 1530 Celular: +595 981 240709 E-mail: tespinola@senatur.gov.py Web: www.senatur.gov.py	Ms. Esther Ruiz Regional Programme for the Americas Tel.: + 34 91 567 81 77 Fax: + 34 91 571 37 33 E-mail: cam@unwto.org Web: www.unwto.org

3. ENTRY FORMALITIES

1. MERCOSUR countries: (Argentina, Brazil, Uruguay) and associates (Chile, Bolivia, Peru, Colombia, Ecuador): do not require a visa and can travel with their identity card. (They do not need a passport).
2. For other countries in the Southern Cone: (Venezuela) and Central American countries: (Panama, Honduras, Nicaragua, El Salvador, Costa Rica): do not require a visa, but need to have a valid passport.
3. Nationals of the Dominican Republic and Guatemala, bearing official or diplomatic passports, do not require a visa to enter the country. In case they do not have this kind of passport, they do need a visa.
4. For other Caribbean countries: (Puerto Rico, Haiti, Cuba, Aruba, Bahamas, Jamaica and the Netherlands Antilles): they need a valid passport and a visa.
5. For North American countries: USA and Canada require a valid passport and visa. Mexico does not require a visa, but does need a valid passport.

SENATUR will be responsible for managing the official order of visas to the National Chancellery. To this end, please, send your scanned valid passport before **Tuesday 13th March 2018** to the following e-mail address:

Mr. Odilón Peralta
Head of the Tourist Facilitation Department
e-mail: facilitacion@senatur.gov.py

Documentation to be presented for visa request:

- 1) Copy of the round trip ticket
- 2) Copy of the hotel booking
- 3) Invitation from the National Tourism Secretariat of Paraguay to the event
- 4) Residence card, visa or immigration entry for citizens living in another country
- 5) Proof of economic solvency

For more information, participants are suggested to contact the respective embassies or consulates of Paraguay, or check the webpage of the Ministry of Foreign Affairs of the Republic of Paraguay: <http://www2.mre.gov.py/> and of the General Directorate of Migrations: <http://www.migraciones.gov.py/>

4. TRANSPORT AND ACCOMMODATION

The National Secretariat of Tourism will manage the internal transfers of the participants:

Mr. Odilon Peralta
E-mail: operalta@senatur.gov.py
Tel.: +595 21 450 965 int 138
Address: Palma 468 Asunción, Paraguay
Web: www.senatur.gov.py

A. TRANSPORT

The Government of Paraguay will organize a reception service for the delegations at the "Silvio Pettirossi" International Airport, in Luque, Gran Asunción and will ensure the free transfer of the participants, both on arrival and departure, between the airport and the hotels indicated in this information note.

Delegates and other participants that are not staying at the main hotel (De las Torres Hotel and Events Center) will be provided with a transfer service from the hotels indicated in this information note to the main hotel, for the development of the working sessions.

In order to enable the local authorities to arrange the transfer service, participants are kindly requested to indicate in the participation form their arrival, departure and accommodation details.

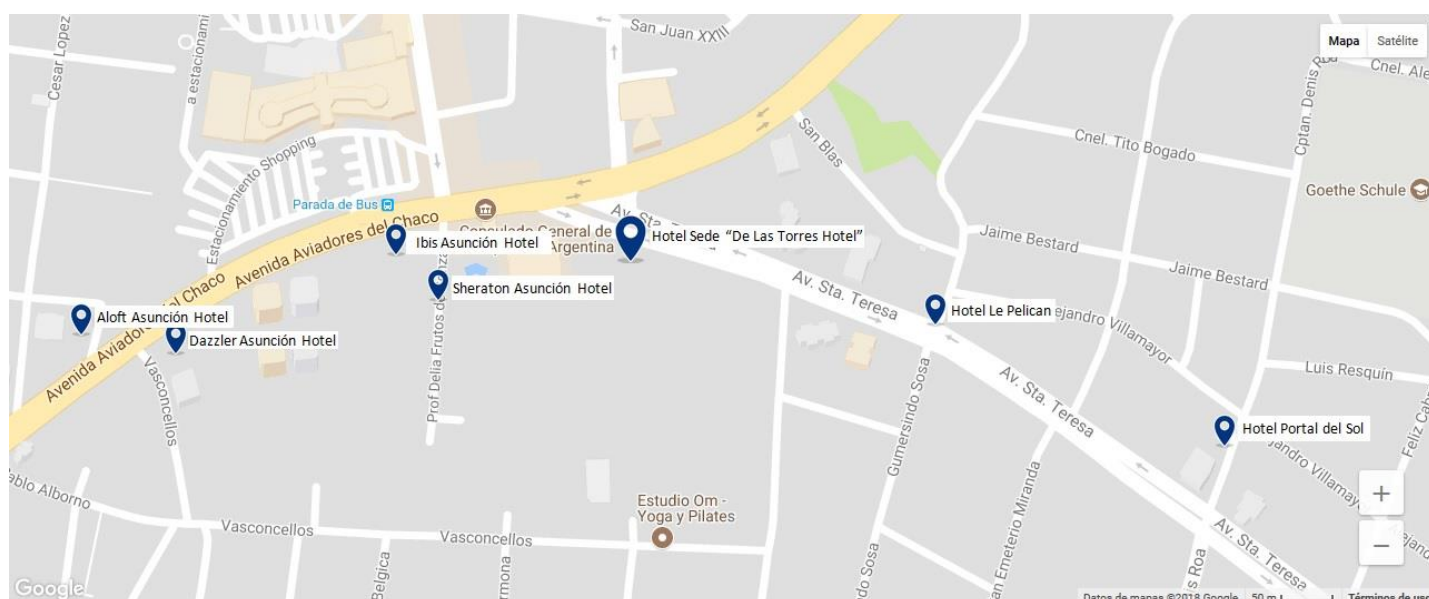
B. ACCOMMODATION

Participants of the 63rd meeting of the UNWTO Regional Commission for the Americas (CAM) and the Seminar can benefit from preferential rates at selected hotels for the event:

HOTEL	RATES	ADDRESS
De las Torres Hotel and Events Center (Main Hotel)	Classic single room: USD 95 Classic single room with breakfast: USD 105 Classic double room with breakfast: USD 115 Superior single room: USD 105 Superior single room with breakfast: USD 115 Superior double room with breakfast: USD 125	Complejo Paseo La Galería, Torre del Paseo 1, Pisos 9. Avda. Santa Teresa y Aviadores del Chaco Tel: +595 21 659 4600 / +595 98 675 8782 www.delastorreshotel.com
Sheraton Hotel	Single room: USD 130 + IVA Double room: USD 140 + IVA.	Avenida Aviadores Del Chaco 2066, Asunción, Paraguay Tel: +595 21 617 7000 http://www.sheraton-asuncion.com.py/
Aloft	Single room: USD 99,00 Double room: USD 110,00	Avenida Aviadores del Chaco 1761, Asunción, Paraguay Tel: +595 21 247 7000 http://www.aloftasuncion.com/es
Dazzler	Single room: USD 80,00 Double room: USD 85,00	Avenida Aviadores del Chaco y Vasconcellos, in front of Shopping del Sol (next to World Trade Center) Tel: +595 21 601 626 https://www.dazzlerhoteles.com/es/hoteles/paraguay/hoteles-en-asuncion/dazzler-asuncion/
Ibis	Sunday to Thursday: USD 75,00 Friday and Saturday: 65,00 USD Breakfast not included. Breakfast price: 8,00 USD.	Aviadores del Chaco 2060, 1771 Asunción, Paraguay Tel: +595 21 6201 000 http://www.ibis.com/es/hotel-7324-ibis-asuncion/index.shtml

Le Pelican	Single room: UDS 41,50 Double room: USD 61,50	Avda. Santa Teresa, esq. Gumerindo Sosa a 2 Cuadras de la Avda. Aviadores del Chaco, Asunción, Paraguay https://www.tripadvisor.com.ar/Hotel_Review-g294080-d2176885-Reviews-Hotel_Le_Pelican-Asuncion.html
Portal del Sol	Single room: USD 41,00 Double room: USD 48,00	Av. Denis Roa 1455 c/ Sta Teresa Tel.:+ 595 21 609 395 http://www.hotelportaldelsol.com/

5. MAP OF HOTELS LOCATIONS



6. REGISTRATION AND BADGES

Access to areas reserved for the meetings shall be restricted to participants wearing their badges. Participants can collect their badges at the registration desk at De las Torres Hotel y and Events Center. Address: Complejo Paseo La Galería, Torre del Paseo 1, Piso 9, Asunción, Paraguay.

7. WORKING DOCUMENTS

The UNWTO Secretariat will provide participants with electronic versions of the working documents of the 63rd session of the UNWTO Regional Commission for the Americas along with documents related to the Seminar, at the following link: <http://americas.unwto.org/event/63rd-meeting-unwto-regional-commission-americas>

Participants are informed that, following the policy of environmental protection applied throughout the United Nations system, documents for the CAM meeting and the seminar will not be distributed on paper at the venue. For this reason, participants are requested to bring their own set of documents with them.

8. WORKING LANGUAGES

The working languages of the 63rd meeting of the UNWTO Regional Commission for the Americas and the Seminar will be Spanish and English. There will be simultaneous interpretation for both languages.

9. LIST OF PARTICIPANTS

The UNWTO Secretariat will prepare a provisional list of participants based on the responses received to the invitations, which will be distributed together with the Commission meeting's decisions.

10. OTHER USEFUL INFORMATION

✓ **Climate**

During the month of April, in the city of Asunción and at the Central Department, the minimum temperature of the season is 22°C. It is warm at midday / in the afternoon, while in the mornings / at night the temperature decreases moderately. The minimum / maximum temperature ranges between 17° and 30°C.

✓ **Official time**

Paraguay uses Greenwich Mean Time (GMT - 4).

✓ **Official currency**

The official currency of Paraguay is the Guaraní (PYG). The approximate exchange rate for April 2018 is 5,600 PYG per 1 US dollar.

✓ **Language**

The official languages in Paraguay are Spanish and Guaraní.

✓ **Banks**

Banks open Monday to Friday from 08:30 a.m. to 1:30 p.m. Currency exchange houses in the shopping centers at the area open from Monday to Sunday from 9:00 a.m. to 9:00 p.m.

✓ **Electricity**

Participants are reminded to bring the necessary transformers and adapters. The electrical sockets are 220 volts with flat or round input jacks.

✓ **Dress Code**

For meetings, women usually wear formal business clothes, and men wear suits. For social events, casual attire is normally worn.

✓ **Health conditions**

It is mandatory to present a certificate of vaccination against yellow fever for travelers coming from the following states of Brazil, considered risk areas by the WHO / PAHO: Bahia, Rio de Janeiro, Espiritu Santo and Sao Paulo. (According to Resolution No. 033/2018 of the Ministry of Public Health and Social Welfare www.mspbs.gov.py)

Passengers who have been in transit in these States are exempt.